

Soroptimist International Wales South Health Education & Hygiene Trust

Registered Charity Number 1119339



Licking Lassa Fever www.licking-lassa-fever.org.uk

Instructions for web sites

1 - Raising Money:

We have 3 web sites for raising money for LLF – painlessly – just through using an alternative to Google and by buying on-line through a portal linked to our charity. These are:

- www.everyclick.comm
- www.buy.at/LLF
- <https://www.buyoncegivetwice.co.uk/home.html>

In order for us to benefit please follow the instructions below:

- www.everyclick.comm:
 - Open the web site by clicking on <http://www.everyclick.com/kayrichmond>
 - Click on 'sign-in' at the top right hand corner – this will take you to a form which includes:
 - Not registered? [Sign up now](#) - and complete the form;
 - From now on when you open everyclick you will need to **sign-in** using the information you entered on registration – this is in order to make sure that any money you earn will be credited to LLF – otherwise it will go in to the general charity pot and be shared with all the other charities registered on the site;
 - At the top of the homepage you will have a box giving you the choice of searching the web (worldwide or UK), charities etc – choose the one you want – and it works just like any other search engine;
 - If what you are looking for doesn't come up under the UK try Worldwide;
 - The robot it uses is the same as the 'ASK' search engine - <http://sp.uk.ask.com/en/docs/about/index.shtml> - you can see more about it at this link;

- www.buy.at/LLF:
- This link will take you directly to our shop – **you do not need to register**;
- As you will see there is a listing of merchant sites – alphabetically and by category – or you can search for a particular product;
- Searching for the goods you want to buy can give you more choices than using the type but try both;
 - An example is searching under the tab for travel and then for travel insurance gives 2 alternatives but typing in travel insurance to the search box gives many more – most of which do offer travel insurance once you have entered their web site;
- You will then need to click on the green tab which says ‘visit store’;
 - Tip – if you right click on the tab and choose ‘open new tab’ you will be able to open as many sites as you wish to explore, on separate tabs, rather than having to return to the main page each time – this applies to searches on any site not just www.buy.at ;

We have added an auction site (<https://www.buyoncegivetwice.co.uk/home.html>) It is ‘higher class’ than e-bay. We need items to sell on there – if you have any new/unused items or can get donations from celebrities – let us know via info@licking-lassa-fever.org.uk.

Also we have registered for e-bay so that their traders can volunteer to donate some of their profits to us.....and we can now sell there as well. Ann O’Donoghue (SI Newport) has volunteered to act as our direct charity seller for clothes you think would be suitable – use info@licking-lassa-fever.org.uk to let us know of good quality clothes you wish to donate. We can sell other items too so do let us know if you have any ideas.

2 - Publicity:

We are listed on 4 web sites which simply publicise our charity:

1. <http://www.charity-commission.gov.uk/registeredcharities/showcharity.asp?chyno=1119339>
2. http://search.guidestar.org.uk/cgi-bin/search?v:sources=GS_SearchBackup&query=1119339
3. <http://www.wisen.org.uk/community/LickingLassaFever/>
4. <http://www.wales.nhs.uk/sites3/home.cfm?orgid=444>